

**UNAPPROVED MINUTES**  
**Earlham City Council Meeting**  
**August 8, 2016**

The Earlham City Council met in regular session on Monday August 8, 2016, at Earlham City Hall. Mayor Jeff Lillie called the meeting to order at 7:00 p.m. and the following answered roll: Fredericksen, Griswold, Peterson, Royster, Swalla. Staff present: Clerk Hibbs, Police Chief Heimdal, Public Works Supervisor Coffman

1. Approval of Agenda

**Motion by Griswold, second by Peterson, to approve the agenda.**

**Roll: Ayes – unanimous. Motion passes.**

2. Public Forum – None.

3. Consent Agenda:

- a. Minutes of July 11, 2016 regular session Council meeting
- b. Aug 2016 Treasurer's reports
- c. Aug 2016 Claim and Receipt report
- d. Approve renewal of Class C Beer License and Class B Wine Permit With Sunday Service for Hometown Market
- e. Approve Mayor's re-appointment of Jonathan Goff and Doris Faux to the Earlham Community Building Board, terms ending 12-31-2020.

Clerk Hibbs requested Treasurer's Report and Receipt Report be tabled to next month. Claims report is ready for approval.

**Motion by Peterson, second by Fredericksen, to approve consent agenda, with the exception of item b and the Receipt Report of item c.**

**Roll: Ayes – unanimous. Motion passes.**

4. Boards, Commission, Committee Reports

a. Public Safety Committee

Griswold stated the Committee recommended to leave the ordinance regarding livestock (chickens) as is and to not make changes regarding urban chickens. Following discussion Royster requested a vote on the question.

**Motion by Royster, second by Swalla, to have the Public Safety Committee meet again to amend Chapter 55.05 of the Earlham Code of Ordinances to allow urban chickens.**

**Roll: Royster-aye, Swalla-aye, Fredericksen-nay, Griswold-nay, Peterson-nay. Motion fails.**

b. Discussion on board/commission openings

Mayor stated we still don't have a Park & Rec Specialist. He asked councilmembers to give serious thought as to someone who might be able to fill this position.

5. Department Reports

a. Library - Michelle Sandquist, Library Director. Not present.

b. Public Works - Gary Coffman, Public Works Supervisor

Gendler Park has been mowed. Pool inspection was last Friday. Engineer has been in touch with Caliber Concrete regarding blacktop repair. Coffman updated Council on LBP sewer problem and stated they are making efforts to improve the problem. Coffman presented a quote from AOne Geothermal for boring water line under Chestnut for a new hydrant in front of R&D. The Trees Forever Group has given a check for over \$38,000 for improvements at Gender Park.

The sanitary sewer at 130 E 1<sup>st</sup> Street collapsed due to footing left over from old street light.

**Motion by Royster, second by Fredericksen, to reimburse property owner for costs associated with the repair of the service line at 130 E 1<sup>st</sup> Street.**

**Roll: Ayes – unanimous. Motion passes.**

Coffman said he will check out some dead/dying trees on city right-of-way and get them scheduled for removal.

- c. Police - Police Chief Jason Heimdal  
Mitch Pashek's last day was July 26<sup>th</sup>. The Chief has received 20 applications in response to his ad for a new officer. Nine did testing last Saturday and 6 passed. There appear to be several good candidates. Interviews will start next week. Mayor said he has spoken with Chief regarding changing the Police Handbook, taking out the name of the gun and simply stating "shot gun".
6. OLD BUSINESS
    - a. Consider approval of ShiveHattery invoice for Walnut-Elm Water Replacement Project for services through July 29, 2016.  
**Motion by Royster, second by Griwsold, to approve payment of the invoice from ShiveHattery for services through July 29, 2016 for the Walnut-Elm Water Main Replacement Project.**  
**Roll: Ayes – unanimous. Motion passes.**
    - b. Consider approval of Pay Estimate #5 for the Earlham 2015 Water Main Replacement Project, release of retainage, in the amount of \$3000.00, to Neuvirth Construction Inc.  
**Motion by Royster, second by Peterson, to approve Pay Estimate #5 for the Earlham 2015 Water Main Replacement Project in the amount of \$3000.00 to Neuvirth Construction Inc.**  
**Roll: Ayes – Unanimous. Motion passes.**
    - c. Set date for public hearing on Ordinance No. 384, Amending the Tax Abatement Program For Eligible Properties Designated Residential or Commercial  
**Motion by Griswold, second by Royster, to set Public Hearing on Ordinance No. 384, Amending the Tax Abatement Program for Eligible Properties Designated Residential or Commercial for September 12, 2016 at 7:00 p.m. at Earlham City Hall.**  
**Roll: Ayes – unanimous. Motion passes.**
  7. NEW BUSINESS
    - a. Consider approval of Resolution No. 16-28, A Resolution Setting the Wage For Part-Time Certified Police Officer  
**Motion by Royster, second by Peterson, to approve Resolution No. 16-28, A Resolution Setting the Wage for Part-Time Certified Police Officers.**  
**Roll: Ayes – Unanimous. Motion passes.**
    - b. Consider approval of Resolution No. 16-29, A Resolution Approving the 2016 Street Financial Report  
**Motion by Peterson, second by Swalla, to approve Resolution No. 16-29, A Resolution Approving the 2016 Street Financial Report.**  
**Roll: Ayes – unanimous. Motion passes.**
    - c. Discussion and possible action on proposal from Melissa Kendrick for increase in City Hall cleaning fee. Council felt this is an issue to raise at budget preparation for FY 17-18. Council directed Clerk to find out what duties the janitor performs and how long it takes to do those duties.  
**Motion by Fredericksen, second by Swalla, to deny increasing the cleaning fee for City Hall at this time.**  
**Roll: Ayes – Unanimous. Motion passes.**
    - d. Consider approval of Agreement with ShiveHattery for engineering services for Gendler Park Improvements. Coffman stated he felt we could not move forward with improvements at Gender Park until we have an engineering study of the land in regards to drainage.  
**Motion by Royster, second by Peterson, to approve the Agreement with Shive Hattery for engineering services for Gendler Park Improvements.**  
**Roll: Ayes – unanimous. Motion passes.**

8. Mayor's Report – none
9. Clerk's Report
  - a. Discussion of Earlham Code of Ordinances Chapters 122 thru 151. Clerk and Mayor led council through needed changes in above mentioned chapters.
  - b. Noise Ordinance permit. Hibbs present a noise ordinance permit which will be used when individuals will be using outside amplified music.
  - c. Council Chamber renovation. Hibbs reported on leaking windows in the council chamber. Coffman has temporarily fixed the problem with caulk.
  - d. Possibility of raising CB rental rate for non-residents. Hibbs stated city hall would like to see the rental rate on the Community Building for non-residents increased. Council agreed on this and directed Hibbs to bring this up with Community Building Board.
10. Council comments/discussion – none
11. Adjourn

**Motion by Royster, second by Griswold, to adjourn.**  
**Roll: Ayes – unanimous. Motion passes.**

Being there was no further business, the meeting was adjourned at 8:50 p.m.

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Jeff Lillie, Mayor

Attest: \_\_\_\_\_  
Mary Sue Hibbs, Clerk/Treasurer